

**535B.4 General licensing requirements.**

1. A person shall not act as a mortgage banker or mortgage broker in this state or use the title “*mortgage banker*” or “*mortgage broker*” without first obtaining a license from the administrator.

2. License applicants shall submit to the administrator an application on forms provided by the administrator. The forms shall include, at a minimum, all addresses at which business is to be conducted, the names and titles of each director and principal officers of the business, and a description of the activities of the applicant in such detail as the administrator may require.

3. The applicant shall also submit a recently prepared certified financial statement.

4. The applicant for an initial license shall submit a fee in the amount of five hundred dollars.

5. Licenses granted under [this chapter](#) are not assignable.

6. Licenses granted under [this chapter](#) expire on the next December 31 after their issuance.

7. Applications for renewals of licenses under [this chapter](#) must be filed with the administrator before December 1 of the year of expiration on forms prescribed by the administrator. A renewal application must be accompanied by a fee of two hundred dollars for a license to transact business solely as a mortgage broker, and four hundred dollars for a license to transact business as a mortgage banker. The administrator may assess a late fee of ten dollars per day for applications or registrations accepted for processing after December 1.

8. A licensee shall not conduct business under any other name than that given in the license. A fictitious name may be used, but a licensee shall conduct business only under one name at a time. However, the administrator may issue more than one license to the same person to conduct business under different names at the same time upon compliance for each such additional license with all of the provisions of [this chapter](#) governing an original issuance of a license.

9. In addition to the application and renewal fees provided for in [subsections 4 and 7](#), the administrator may assess application and renewal fees for each branch location of the licensee, sponsor fees, and change of sponsor fees.

88 Acts, ch 1146, §4; 89 Acts, ch 133, §7; 2006 Acts, ch 1042, §15, 16; 2007 Acts, ch 22, §95; 2008 Acts, ch 1160, §17, 18; 2009 Acts, ch 61, §28, 39